

THE CHELTENHAM AND DISTRICT ALLOTMENT HOLDERS' ASSOCIATION



Data Protection Statement

To conform to the General Data Protection Regulations the Association is required to obtain your consent to hold your contact details. The holding of a mailing list under the regulations is “**considered as legitimate and expected**”

We will always store your personal details securely.

Data held: Your name, address, telephone number, email address, allotment site and plot number.

How we use the data: We will use it to provide the services we offer you, namely:

- to send out the C&DAHA newsletter by post or e-mail,
- to send you magazines, details of upcoming events or other relevant information
- to make available the monthly blog
- to enable you to participate in the King's seed scheme.

The data will also be used by the committee for purposes of your opting into the Allotmenteer's Liability Insurance offered by Shield Total Insurance. This information will be forwarded to the National Allotment Society who will send it to Shield total Insurance who guarantee to store it securely.

Time frame data stored: Data will be kept for one year after termination of membership.

Sharing data: Your data will be shared with Kings Seeds, The National Allotment Society and Shield Total Insurance only.

Member rights: You have the right to have your name removed from the list, to obtain all details held about you, to have your history deleted, to change your details and to complain to the Information Commissioner's Office. Please inform the Treasurer if you wish to exercise any of the above rights.

Consent. The Association is required to hold evidence of your consent to its holding of the contact information. There is an item on the joining/renewal form asking you to consent to our storing the information you have given and for us to contact you to send you information related to the Association's activities. You should keep a copy of your consent/renewal form along with a copy of this document.

May 2018